

**VIERA COMMUNITY MODIFICATION REVIEW  
COMMITTEE  
APPLICATION FORM**

Date: \_\_\_\_\_

Homeowner's Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address if Different: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

District Association (i.e. Viera East Villages, Auburn Lakes, etc.)

\_\_\_\_\_

Approval is hereby requested to make the following modification, alteration or addition to my home or lot. I understand that the MRC Committee meets once a month and the 30-day review period does not commence until all documentation to complete my application is received by the MRC. I also acknowledge that work **will not** commence on this improvement until notification of approval has been received by the MRC. This approval is only good for one (1) year from date of approval.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_

\*\*\*\*DO NOT WRITE BELOW THIS LINE\*\*\*\*



Date: \_\_\_\_\_ Application Complete \_\_\_Y\_\_\_N Owner Contacted \_\_\_\_\_

Approved \_\_\_\_\_

Denied/Tabled \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## COMMUNITY MODIFICATIONS REVIEW COMMITTEE

The Community Modifications Review Committee (“MRC”) reviews all requests for modifications to homes and lots following the original lot improvements. The MRC encourages tasteful and aesthetically pleasing architectural design consistent with the existing structures and landscaping with the various Central Viera Districts. The MRC is concerned with the impact of any improvement to the surrounding neighbors and property.

To complete an application, the homeowner must submit:

1. A completed application form.
2. A detailed scale drawing, construction plants, or final survey as appropriate, of the improvement (i.e. room addition, screen enclosure, landscape redesign, etc.)
3. A thorough description of the changes proposed will facilitate the MRC in arriving at a decision, thereby expediting your application.

The review process may take up to a month, but every effort is made to accommodate the desire of the homeowners to “get on with their project”.

Thank you for your application, which can be dropped off, faxed, mailed or emailed to:

Viera East Community Association (VECA) MRC  
c/o Tom Dillon  
1331 Bedford Dr. Suite 103  
Melbourne, FL 32940

Fax- 321-777-4646  
Email- [mrc@fairwaymgmt.com](mailto:mrc@fairwaymgmt.com)

Application is on the reverse side

Please note: This approval is superseded by all applicable County building and zoning ordinances. Please be advised that you are responsible for obtaining any required Brevard County permits and insuring that your plans do not violate any applicable County building codes.